

UNIQUE BOUTIQUE

November 9, 2019 9:00 am – 2:00 pm

VENDOR APPLICATION

Sponsored by Zonta Club of Phoenix/East Valley for Zonta Foundation of the East Valley

Name		Company Name	
AZ State ID# (If applicable)			
Street Address			
City		State	Zip
Primary Phone #		Secondary Phone #	
Email			
Business Website			
Description of Business			
Description of Products or Services to be presented at this event			
Vendor Options (Check all that apply)			
Single Booth	<input type="checkbox"/>	\$50.00 if paid by Check	\$52.00 if paid by Credit Card
Double Booth	<input type="checkbox"/>	\$90.00 if paid by Check	\$93.00 if paid by Credit Card
Food Truck	<input type="checkbox"/>	\$35.00 if paid by Check	\$36.00 if paid by Credit Card
<p>By applying you agree to participate in the Unique Boutique and to pay the associated fees for participation upon application approval. It is the vendor’s responsibility to provide their own tables, chairs, card readers, and anything else needed to conduct business throughout the day. Vendors will be accepting their own sales transactions and are responsible for any associated state or local taxes from those sales. Vendors can visit AZDOR.gov for information on obtaining a transaction privilege tax license for the city of Mesa and/or the State of Arizona.</p> <p>Vendors are required to stay open and operational throughout the event hours.</p> <p>I have read and agree to the booth policies and instructions. I agree to hold harmless Victory Lutheran Church or Zonta Club of Phoenix/East Valley from all liability for injury (including personal injury), property damage and lost or stolen property. No guarantee of exclusivity is made or implied; however, we will do our best to provide a unique blend of products and services for the betterment of the event. In addition, I will also abide by all the Unique Boutique Policies and Instructions.</p>			
Print Name		Vendor Signature	Date

UNIQUE BOUTIQUE

Booth Policies and Instructions

The Zonta Club of Phoenix/East Valley is a member of Zonta International. Zonta International is a global organization of executives and professionals working together to advance the status of women worldwide through service and advocacy.

The purpose of the Unique Boutique is to provide funds to the Zonta Foundation of the East Valley (a 501c(3) organization) to be used for local scholarships to women and community-based service projects.

The Unique Boutique will be held Saturday, November 9, 2019 from 9:00 am to 2:00 pm at the Victory Lutheran Church, 5946 E. University Drive, Mesa, AZ. The event will be held indoors. This will primarily be an assortment of unique vendors with a percentage of Direct Sales vendors. Direct Sales vendors will be limited to one (1) consultant per company. It will be on a first-come basis, depending on the type of product sold. If your application is accepted, payment must be received within 14 days of receipt of invoice.

We would also welcome food trucks to this event. There is room in the parking lot for set up.

1. **SPACE:** All spaces are approximately 6 feet by 8 feet. You supply table, chairs, and table cloth. Additional spaces are available and pricing is on the first page of the application. The booth fee is non-refundable.
 - a. This application signs you up for the Unique Boutique sponsored by the Zonta Club of Phoenix/East Valley.
 - b. Anything you have not listed in the description of product is not to be sold on the day of the event.
 - c. No raffle tickets may be sold at your booth.
 - d. Advertising is being done for this event. Attendance and sales is not a guarantee
2. **SET-UP:** Set-up will start at 8:00 am on the day of the event. Booth areas will be marked with numbers. You will receive your assigned booth number the day of the event at check-in.
3. **TEAR DOWN:** At about 2:00 pm we will begin the take down process. Please do not start earlier unless authorized by the Zonta Club of Phoenix/East Valley.
4. **FOOD TRUCKS:** Responsible for complying with local County Health Department, Rules and Regulations. A valid Maricopa Health Department Permit, Liability Insurance, and a TPT License are required.
5. **Provide an item which showcases your business with a minimum value of \$10.00. These items will be used to complete raffle baskets with the proceeds being used for the Zonta Club of Phoenix/East Valley community based service projects.**
6. **MARKETING:** You agree to help promote the event by sharing the event details on Facebook, Twitter, Instagram or any other social media.
7. **RESERVATIONS:** Return this vendor application form by October 25, 2019 to:
Zonta Foundation of the East Valley
Attn: Pat Dearing, Treasurer
680 West Tepee Street
Apache Junction, AZ 85120
Or email the vendor application to zontauniqueboutique@outlook.com

If you have any questions regarding the vendor application or any of the listed policies please contact Zonta Club of Phoenix/East Valley either by emailing zontauniqueboutique@outlook.com or call Pat Dearing at 480-250-9070.

Pat Dearing, Treasurer
zontauniqueboutique@outlook.com